



Plattsburgh, New York

Randal J. Stone
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: June 19, 2014

RE: Fire and Ambulance Responses

For this two week period: Thursday, June 5, 2014 to Wednesday, June 18, 2014
our Department has responded to the following:

Fire Calls

43

- 1 passenger vehicle fire
- 16 system activations
- 9 EMS assist
- 13 MVA
- 1 smoke odor removal
- 1 gasoline or other flammable liquid spill
- 1 cooking fire
- 1 water/steam leak

Ambulance Calls **108**

Mutual Aid by CVPH **17**

BUILDING INSPECTOR'S COMPLAINT REPORT: JUNE 16, 2014

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
03/24/14	105	BEEKMAN ST	HEAVY BUSINESS EQUIPMENT STORAGE IN DRIVEWAY	JM	SEVERAL SITE VISITS, NO VIOLATION	NO VIOLATION TO CORRECT	
04/07/14	5227	NORTH CATHERINE ST	MOVE OUT POSSESSIONS IN BACK YARD	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	6/3/14
04/09/14	60	SOUTH PERU	DETERIORATED ELECTRICAL SERVICE	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/12/14
04/28/14	9	MASON DR	LINE SIDE WIRE DETERIORATED	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/13/14
05/05/14	13	PALMER ST	REPLACE LINE WIRE, METER AND POSSIBLE LOAD SIDE	KP	PERMIT ISSUED, WORK DONE	CORRECTED	06/12/14
05/05/14	10	MORRISON AVE	REPLACE LINE WIRE, METER AND POSSIBLE LOAD SIDE	KP	WORK COMPLETE PER MLD	CORRECTED	06/13/14
05/06/14	78	BROAD ST	THREE VEHICLES PARKED ON LAWN	KB	NO VIOLATION FOR OUR JURISDICTION, PARKING ON STATE PROPERTY	NO CORRECTION REQUIRED	
05/06/14	72	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION, PRE-EXISTING	NO CORRECTION REQUIRED	
05/06/14	71	BROAD ST	UNPAVED DRIVEWAY	KB	NO SUCH ADDRESS	NO CORRECTION REQUIRED	
05/06/14	158	BROAD ST	SUV PARKED ON TOP OF CURB AND IN STREET	KB	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
05/06/14	186	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	
05/06/14	156	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	
05/06/14	142	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION, PRE-EXISTING	NO CORRECTION REQUIRED	
05/06/14	94	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION, PRE-EXISTING	NO CORRECTION REQUIRED	
05/06/14	54	BROAD ST	UNPAVED DRIVEWAY	KB	NO VIOLATION, PRE-EXISTING	NO CORRECTION REQUIRED	
05/06/14	178	RUGAR ST	FRONT YARD PARKING	KB	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	
05/06/14	154	RUGAR ST	DIRT DRIVE	KB	NO VIOLATION, PRE-EXISTING	NO CORRECTION REQUIRED	
05/06/14	148	RUGAR ST	BOAT PARKED IN YARD AREA	KB	BOAT ON TRAILER, NO VIOLATION	NO CORRECTION REQUIRED	
05/06/14	126	RUGAR ST	LAWN PARKING	KB	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	
05/06/14	17	BOYNTON AVE	FRONT YARD IS MUD PIT WITH VEHICLE PARKING	KB	NO SUCH ADDRESS, NO VIOLATION OBSERVED OF THIS TYPE ON THIS STREET	NO CORRECTION REQUIRED	

DATE	STREET #	STREET NAME	COMPLAINT	INS	INSPECTION REPORT	CORRECTION	CORRECTION DATE
05/07/14	144	MILLER ST	FLEA MARKET	KP	NO VIOLATION OBSERVED	NO CORRECTION REQUIRED	05/30/14
05/13/14	46	COUCH ST	INDOORS FURNITURE ON FRONT PORCH	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/10/14
05/19/14	5452	PERU ST	HEDGE NEEDS TO BE TRIMMED, FRONT YARD SETBACK NEEDS TO BE RAKED	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/02/14
05/28/14	5112	NORTH CATHERINE ST	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	05/30/14
05/28/14	2	COUCH ST	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	06/05/14
05/29/14	46	COUCH ST	INSIDE FURNITURE ON PORCH (AND MATTRESSES)	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/10/14
05/30/14	67 AND/OR 69	LAFAYETTE ST	GARBAGE AND MISCELLANEOUS DEBRIS	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/13/14
06/02/14	6	NICHOLS AVE	LINE, METER CAN, LOAD, GROUND ROD REQUIRE REPLACEMENT	KP	CORRECTIVE ACTION IN PROCESS		
06/02/14	142	CORNELIA ST	TALL GRASS	KP	VACANT HOUSE, FAXED TO DPW	CORRECTED	05/29/14
06/03/14	20	LAFAYETTE ST	TALL GRASS	KP	VACATION HOUSE, VIOLATION NOTICE ISSUED	CORRECTED	06/06/14

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
06/04/14	70	STELTZER RD	FOUNDATION WALL DETERIORATING, SAND IN NEIGHBOR'S YARD	KB		CORRECTIVE ACTION IN PROCESS	
06/04/14	70	SOUTH PERU ST	MOLD	KB		CORRECTIVE ACTION IN PROCESS	
06/05/14	170	BROAD ST	TALL GRASS	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/09/14
06/06/14	17	CTY HALL PL	GARBAGE	KP	UNSUBSTANTIATED	NO CORRECTION REQUIRED	
06/06/14	14	HALSEY CT	TALL GRASS	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/09/14
06/09/14	460	MARGARET ST	TALL GRASS, DOORS NOT SECURED, PROPERTY NOT SECURE	JM	VIOLATION NOTICE ISSUED	CORRECTED	06/10/14
06/09/14	9	OAK ST	PARKING LOT NEEDS ATTENTION, WEEDS, BROKEN GLASS	JM		CORRECTIVE ACTION IN PROCESS	
06/09/14	46	COUCH ST	TALL GRASS	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/10/14
06/09/14	48	COUCH ST	TALL GRASS	KP	OBSERVED LAWN BEING MOWED	CORRECTED	06/10/14
06/10/14	31	SOUTH PERU ST	SIDING FALLING FROM ADDITION IN REAR	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET	STREET NAME	COMPLAINT	INSP	INVESTIGATION	CORRECTION	CORRECTION DATE
06/11/14	72	BRINKERHOFF ST	DRIVEWAY, HEDGE, FENCE	KP		CORRECTIVE ACTION IN PROCESS	
06/11/14	88	CHAMPLAIN ST	LEAVES BY THE STREET	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	06/16/14
06/11/14	94	MONTCALM AVE	TALL GRASS	KP	VIOLATION NOTICE ISSUED	CORRECTED	6/16/14
06/11/14	122	MONTCALM AVE	TALL GRASS	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	06/12/14
06/12/14	5143	US AVE	ELECTRICAL ISSUE WITH BATHROOM CEILING LIGHT AND WINDOWS	KB		CORRECTIVE ACTION IN PROCESS	
06/12/14	219	MARGARET ST	GARBAGE IN FRONT	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	06/16/14
06/12/14		CLUB ROAD	TALL GRASS	KB		CORRECTIVE ACTION IN PROCESS	
06/13/14	32	JAY ST	CUT AND DEAD TREES ALONG PATH NEAR FOOTBRIDGE	KB		CORRECTIVE ACTION IN PROCESS	
06/13/14	69	WALL ST	TALL GRASS, GARAGE (LEANING TOWARDS COMPLAINANT'S	KB		CORRECTIVE ACTION IN PROCESS	

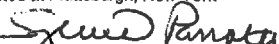
CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"May14

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	309.48		309.48
Bingo Licenses (State) 1-0632	0.00		0.00
Bingo License Fees 3% 25-2540	0.00		0.00
Building Permits 25-2555	6276.00		6276.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	375.00		375.00
Dog Licenses 25-2542	362.50		362.50
State Neuter/Spay surcharge		59.00	59.00
Extract of Records 12-1255	24.25		24.25
Game of Chance Lic. (City) 25-2541	0.00		0.00
Game of Chance Lic. (State) 1-0632	0.00		0.00
Gas Permits 15-1540	90.00		90.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	0.00		0.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	100.00		100.00
Interest Temp 1124-2401	31.36		31.36
Jeweler's Licenses 25-2503	0.00		0.00
Marriage Licenses 25-2545	630.00	810.00	1440.00
Notary Fees 12-1255	6.00		6.00
Peddler/Vendor Licenses 25-2503	0.00		0.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	0.00		0.00
Specifications T-30	0.00	225.00	225.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	0.00		0.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	200.00		200.00
Taxi Vehicle Licenses 25-2504	320.00		320.00
Tree/Stump Removal License 25-2508	360.00		360.00
Vital Statistics 16-1603	4614.00		4614.00
Zoning Ordinances 21-2110	0.00		0.00
Zoning Variances 21-2110	100.00		100.00
OTHER REVENUE			0.00
Riverwalk			
1127-2753	135.00		135.00
Auditorium	0.00		0.00
1127-2752			
Centennial Plaques	0.00		0.00
1127-2705			
Lake Champlain Memorial	0.00		0.00
1127-			
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	4.48		4.48
Print & Copy			
1-1410000-4431	1.75		1.75
DISBURSEMENTS:	\$13,939.82	\$1,094.00	\$15,033.82
N.Y.S. Dept of Health \$810.00	Check No 1317		
N.Y.S. Dept of Ag & Mkts \$59.00	Check No 1314		
Total Paid Others:		\$869.00	
ADJUSTMENT: None		\$0.00	
Chamberlain (Spec. Deposits) \$225.00	Check No 1316		
Chamberlain (Net Revenues) \$13,939.82	Check No 1315		
Amount Due City Chamberlain:		\$14,164.82	
		\$15,033.82	

Dated at Plattsburgh, New York


Sylvia Parrotte
City Clerk

10-Jun-14

ENGINEERS
PLANNERS
SURVEYORS



June 3, 2014

Mayor James E. Calnon
& The Common Council
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

**RE: US Route 9 (Margaret Street) Railroad Crossing Rehabilitation; CP Crossing
2014 Project; City of Plattsburgh, New York; CM Project No. 114-109**

Dear Mayor Calnon and The Common Council:

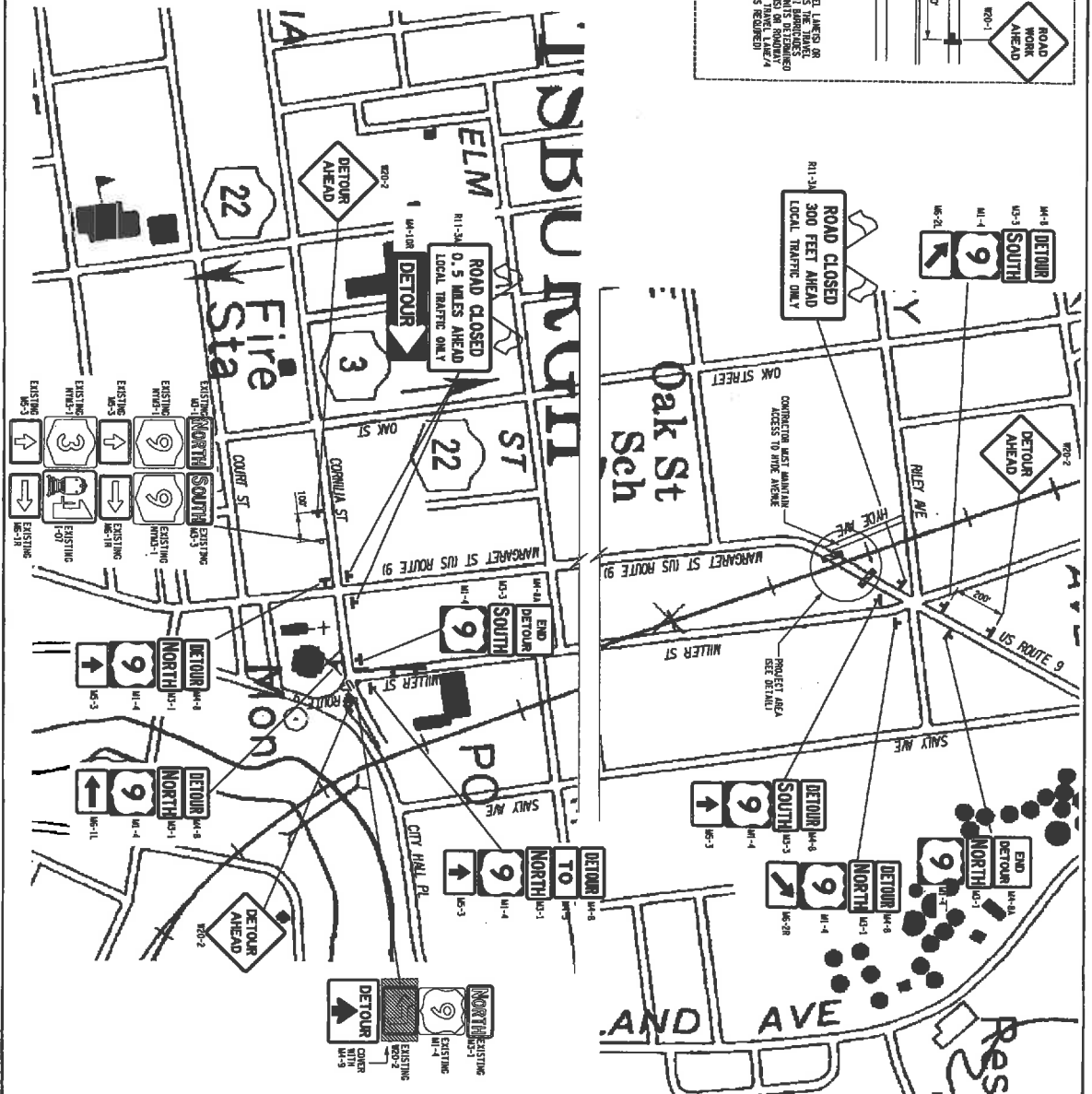
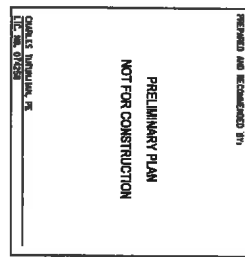
The Canadian Pacific Railway Company will be rehabilitating the railroad crossing on US Route 9 (Margaret Street) beginning Monday, June 30th and ending on Thursday, July 3rd. Due to this work, the section of US Route 9 between Hyde Avenue to the south and Miller Street to the north will be closed to traffic.

On behalf of CP Railway, Creighton Manning Engineering has developed a detour plan which utilizes Miller Street as an alternative route for traffic throughout construction. Attached please find the preliminary detour plan for your review and approval. Should you have any questions feel free to contact me at 518-446-0396.

Very Truly Yours,

Gregory Gibbons, P.E.
Creighton Manning Engineering

Cc: Joe Mesiti, CP Railway
Corey Ingerson, ING Civil
Kelley Kircher, Creighton Manning



WZTC-1

CLOSURE DETOUR PLAN -
US ROUTE 9/MARGARET STREET
CITY OF PLATTSBURGH
CLINTON COUNTY, NEW YORK

WORK ZONE TRAFFIC CONTROL

DATE: JUNE 04, 2016 CME No.: 114-009 SCALE: N.T.S.

Planning Group © 2015 Creighton Manning Engineering, LLP

Creighton Manning

CREIGHTON MANNING ENGINEERING, LLP
1 WASHINGTON SQUARE, PLATTSBURGH, NEW YORK 12055
PHONE 440-0818 FAX 440-0819 WWW.CMEELL.COM

PREPARED FOR:

CANADIAN PACIFIC RAILWAY
200 CLIFTON CORPORATE PARKWAY
CLIFTON PARK, NY 12055

NO.	REVISION	DATE	BY
1	Issued/Revised	07/04/2017	JOK

DATE: JUNE 04, 2016

CME No.: 114-009

SCALE: N.T.S.

DESIGNED: J.G.

DRAWN BY: K.H.D.

CHECKED: K.K.

**REAL PROPERTY TAX SERVICE AGENCY
CLINTON COUNTY GOVERNMENT CENTER**

137 Margaret Street Suite 210
Plattsburgh, New York 12901

Martine M. Gonyo, C.C.D.
Director
518-565-4760
FAX 518-565-4773



May 14, 2014

Mayor James Calnon
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Calnon:

Re: Lake City Properties LLC
221.11-9-20.2

Section 550; Subd 2; Paragraph i of Real Property Tax Law states a clerical error is an entry on a tax roll which is incorrect by reason of a mistake in transcription of a relieved school tax or relieved village tax.

In this particular case, the omitted tax on parcel 221.11-9-20.2 was calculated based on an assessment of \$932,900 when it should have been calculated on an assessment of \$650,000.

We request that the information provided by the City of Plattsburgh assessor be used to determine the amount of refund due Lake City Properties for the 2013 city taxes.

Sincerely,

A handwritten signature in cursive script that reads "Martine M. Gonyo".

Martine M. Gonyo
Director of Real Property

/mmg

✓cc: Kathy Livingston, City of Plattsburgh Assessor

MAKE CHECKS, DRAFTS OR MONEY ORDERS PAYABLE TO:

City Chamberlain
City of Plattsburgh
6 Miller Street
Plattsburgh, NY 12901

City of Plattsburgh, Clinton County New York

SCHOOL CODE	SEQUENCE NO	PAGE NO	ROLL SECT	BILL NO
503	2824	1 OF 1	1	004042
FISCAL YEAR		WARRANT DATED	BANK CODE	SWIS CODE
1/1/2013 - 12/31/2013		1/10/2013		091300
ESTIMATED STATE AID			SEE REVERSE SIDE FOR MORE INFORMATION	
CITY 2,892,880				
FOR YOUR INFORMATION				

Please see back for payment options and collection hours.

TAXES PAID BY	
REC'D BY & DATE	

091300 221.11-9-20.2
Lake City Properties LLC
4907 South Catherine St
Plattsburgh, NY 12901

2823

PROPERTY DESCRIPTION & LOCATION		YOU MAY BE ELIGIBLE FOR AN EXEMPTION ON FUTURE TAX BILLS, FOR INFO CALL: 563-7708		
TAX MAP NO.	091300 221.11-9-20.2	EXEMPTION	TAX PURPOSE	VALUE
LOCATION	4907 So Catherine St			
DIMENSIONS	95.00 X 256.00			
SCHOOL DIST.	Plattsburgh CSD			
PROPERTY CLASS	Aged - home			
		THE ASSESSOR ESTIMATES THE FULL MARKET VALUE OF THIS PROPERTY AT: 650,000.00		
		THE UNIFORM PERCENTAGE OF VALUE USED TO ESTABLISH ASSESSMENTS IS: 100.00		
		THE ASSESSED VALUE OF THIS PROPERTY AS OF MARCH 1, 2012 WAS 650,000.00		

Victory PlaceAdult Home & Lot

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHG PRIOR YEAR	TAXABLE VALUE ADJUSTED BY EXEMPTION	TAX RATE PER \$1000	TAX AMOUNT
City Levy	9,653,509	5.2	650,000.00	10.757208	6,992.19
County Levy	5,427,517	1.9	650,000.00	6.049727	3,932.32
Omitted Tax-City			0.00		11,429.82
Omitted Tax-County			0.00		6,617.63

TOTAL TAX	28,971.96
DUE BY:	4/14/2012

TAXPAYER'S COPY

City of Plattsburgh
Clinton County
New York

091300 221.11-9-20.2
Lake City Properties LLC
4907 South Catherine St
Plattsburgh, NY 12901

Bill No: 004042

INSTALLMENT OPTION

DUE BY	AMOUNT
SEE COUPON	SEE COUPON

FULL PAYMENT

DUE BY	AMOUNT
4/14/2012	28,971.96

TAXES PAID BY	
REC'D BY & DATE	

☐ CHECK THIS BOX IF RECEIPT REQUESTED

N.Y. RPT. LAW § 520 : NY Code - Section 520: Assessment and taxation of exempt property upon transfer of title

Search N.Y. RPT. LAW § 520 : NY Code - Section 520: Assessment and taxation of exempt property upon transfer of title

Search by Keyword or Citation

1. Whenever any person, association or corporation not otherwise entitled to an exemption from taxation acquires title to real property which is exempt, in whole or in part, from taxation, such property shall be immediately subject to taxation and shall be taxed pro rata for the unexpired portion of any fiscal year during which said transfer of title occurred, and shall be liable in full for taxes in any fiscal year commencing subsequent to the date of transfer, as provided in this section. 2. If within the fiscal year during which a transfer of title occurs or within the next succeeding fiscal year, an assessor is made aware of the fact that title to real property receiving a total or partial exemption from taxation has been transferred to a person, corporation or association not otherwise entitled to an exemption from taxation, he or she shall forthwith assess such property at its value as of the date of transfer, shall, where appropriate for purposes of article eighteen or nineteen of this chapter, reclassify the property, and shall notify the new owner of the assessment and of the right of that owner to a review of the assessment and reclassification, if appropriate, as provided by title three of article five of this chapter. 3. For purposes of any fiscal year or years during which title to such property is transferred, such property shall be deemed to have been omitted and the assessed value thereof shall be entered on the assessment roll to be used for the next tax levy by or for each municipal corporation in which such property is located in the same manner as provided by title three of article five of this chapter with respect to a parcel omitted from the assessment roll of the previous year. A pro rata tax shall be extended against the property for the unexpired portion of each fiscal year. Such real property shall be taxed at the tax rate or tax rates for the fiscal year during which the transfer occurred. The amount of tax or taxes levied pursuant to this subdivision shall be deducted from the aggregate amount of taxes to be levied for the fiscal year immediately succeeding the fiscal year during which the transfer occurred. 4. For purposes of any fiscal year commencing on or after the date on which title to such property is transferred, if the assessor receives notice of such transfer prior to the levy of taxes for said fiscal year, the assessed value of such property shall be entered on the assessment roll to be used for the levy of taxes for said fiscal year in the same manner as provided by title three of article five of this chapter with respect to a parcel of property omitted from the assessment roll. If the assessor fails to receive notice of such transfer until after the levy of taxes for said fiscal year or for any reason fails to add such property to the assessment roll as provided by this subdivision, the property shall be deemed to have been omitted and shall be assessed as provided in subdivision three of this section and shall be liable in full for the taxes levied for said fiscal year. 5. The provisions of this section shall not apply when the transferred property is receiving only the school tax relief (STAR) exemption authorized by section four hundred twenty-five of this chapter, and no other exemption. If the property is receiving the STAR exemption and one or more other exemptions, the provisions of this section shall apply only to the extent that the property is receiving such other exemption or exemptions.



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

June 4, 2014

TO: Mayor James Calnon

From: Bill Treacy, P.E., Manager PMLD

Subject: Arc Flash Hazard Analysis

The management of MLD requests permission to accept PLM's proposal for \$30,000 to perform a arc flash circuit analysis on the Plattsburgh City grid. The quote provided by PLM is fair and reasonable. The funding is available within PMLD 2014 budget. The analysis is a new mandatory requirement for electric utilities by OSHA and must be in place by April 2015. An arc flash is the light and heat produced from an **electric arc** supplied with sufficient electrical energy to cause substantial damage, harm, fire, or injury. The purpose of an Arc Flash Hazard Analysis is to determine the incident energy present at a possible flash point and to mitigate its effects through engineering methods and wearing the appropriate personal protection equipment for the employee..

(1) Atch: PLM Proposal



Project CD

May 23, 2014

Mr. William Treacy
Plattsburgh Municipal Lighting Dept.
6 Miller Street, Suite 1
Plattsburgh, New York 12901

VIA Email

Dear Bill:

SUBJECT: Engineering Scope and Cost Proposal
Plattsburgh Municipal Light Department – Arc Flash Hazard Analysis

Per your request, we have prepared this engineering scope and cost proposal to perform engineering services associated with an Arc Flash Hazard Analysis at various study locations for Plattsburgh Municipal Light Department.

Engineering Scope of Services

- The study locations shall include:
 - a. St. Lawrence #1, #2, and #3 Substations
 - b. 46-12.47 kV Substations (3) including all 12.47 kV distribution feeders to riser pole or other agreed to location.
 - c. 46-4.16 kV Substations (23) including all 4.16 kV distribution feeders to riser pole or other agreed to location.
- Data collection and verification at the study locations shall include the following:
 - a. Station one line diagrams of all study locations documenting all tripping information. DC schematics may be required to complement this requirement
 - b. Transformer voltage, size, and impedance
 - c. Generator voltage, size, and impedances if applicable (sub-transient, transient, and synchronous)
 - d. Interrupting time of all circuit breakers, circuit switchers, and switchgear
 - e. Fuse size and type/manufacture
 - f. Protective relay settings, specifically: type/manufacture, current and voltage transformer ratios, pickup, curve and time dial
 - g. System operating modes and conditions that impact short circuit currents and arc flash hazard energy levels
- The analysis shall be performed for the study locations to determine incident energy, arc flash protection boundaries and required Personal Protective Equipment (PPE) for all electrical equipment at each location. The calculations shall comply with NFPA-70E 2012, and IEEE-1584.

- The analysis shall include a determination of any recommended protection setting changes to provide proper personnel protection.
- The analysis will be performed in accordance with the latest relevant standards including but not limited to:
 - a. NFPA 70E Standard for Electrical Safety in the Workplace
 - b. IEEE Std 1584 Guide for Performing Arc Flash Hazard Calculations

PLM proposes to perform the Engineering Services detailed in this proposal on a time and materials basis under a budget limit of \$30,000. If it appears that these services would be greater than the estimated total value, then we would obtain authorization from Plattsburgh Municipal Light Department before exceeding the stated estimate.

We are available to commence work on this project immediately after receipt of your notice to proceed. If you have any questions or comments, please do not hesitate to call.

Sincerely,



Scott C. Bower
Principal Engineer

cc: Mr. Mike Barrett (PLM), via email

APPLICATION

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

ORGANIZATION/NAME:

Crawps Funnecakes & Fried Dough

ADDRESS:

5 May Street, Bing, N.Y. 13905DESCRIBE EVENT: July 4th & Mayors cup July 11th & 12th
(Expected # participants; if PARADE: route, # cars/floats)Concessions, Funnecakes & Fried DoughFresh Squeezed Lemonade & DrinksCan also Do French Fries or Pastries (Please let me know)DATE/DATES: Jul 4th & July 10th & 11th

ALTERNATE/RAIN

DATES:

(N/A For Street Solicitations)

BEGIN/END TIMES:

GENERAL LIABILITY INSURANCE MUST BE PROVIDED

(City of Plattsburgh **MUST** be named as additional insured)
(Insurance **MUST** cover vehicles if used)

SOLITICATIONS are at designated intersections only


Signature/Title

CONTACT:

PRINT -

Name

Address

Phone

DAVE SUTTER 5 May Street Binghamton NY 13905 (607) 725-9757

APPROVALS:

Insurance: ☒ (Y) (N) Police Dept: (Y) (N) Clerk: (Y) (N)

Init/Date

6/9/14 Dave Sutter called and notified me he wants to cancel and would like Refund of \$35.



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

June 9, 2014

Honorable Mayor James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: BID AWARD RECOMMENDATION
INSTRUMENTATION -WATER POLLUTION CONTROL PLANT/
WATER FILTRATION PLANT
CONTRACT #2014-21**

Dear Mayor Calnon and Councilors:

On June 9, 2014, bids were opened for Contract #2014-21, Instrumentation Services for WFP/WPCP. We have reviewed the bids received for the supply of labor to provide preventive maintenance and emergency service for flow measurement, alarm systems and liquid level control systems in service at the Water Pollution Control Plant and Water Filtration Plant. The length of the contract is for a one-year term beginning on June 28, 2014.

A summary of the bids received is attached for your information. A total of nine bids were sent out on May 23, 2014, but only two bids were sent in. In the 2014 budget, \$32,000.00 was budgeted for this service for the WPCP, and the bid came in at \$31,832.00. The Water Filtration Plant portion of the bid came in at \$4,380.00

We respectfully recommend that the contract be awarded to Total Control System Services, Inc., 8163 Boston State Road, Hamburg, NY 14075, for the total lump sum price for the WPCP/WFP of \$36,212.00, and that the Mayor be authorized to sign the Maintenance Service Agreement for this work.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Files (2)

CITY OF PLATTSBURGH

BID TITLE: 2014-21 WPCP Instrumentation BID OPENING DATE: 6-9-14 11 AM

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
Smith Central System 1839 Rt 9H Hudson NY	\$ 42566.00	✓	
Tular Central System, Sup. 8103 Benton, Idaho	\$ 36212.00	✓	
<div style="text-align: right;">SS 6/9/14</div>			

**Resolution: SEQR Finding and Negative Declaration;
Saranac River Trail Reroute of Erosion Damaged Trail Section
City of Plattsburgh**

WHEREAS, in the spring of 2014, a washout occurred on a portion of the Saranac River Trail in and over certain lands of SUNY in an area adjacent to the Saranac River; and

WHEREAS, the City of Plattsburgh and SUNY desire to re-route and re-construct this washed out portion of the Saranac River Trail in a route depicted in a sketch plan prepared by the City Engineer and SUNY; and

WHEREAS, the Common Council has determined this re-route to be an unlisted action pursuant to SEQRA for which an uncoordinated review has been conducted. The Common Council has received and reviewed:

- a) A Short Environmental Assessment Form (EAF) dated June 18, 2014.
- b) A proposed Findings Statement & Negative Declaration for the above actions.

Now therefore, it is Resolved:

- A. The Common Council makes the findings set forth in Part 2 of the EAF.
- B. The Common Council makes, and authorizes the Mayor to sign, the Findings Statement and Negative Declaration for the proposed actions.

Roll call:

In favor:

Opposed:

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Saranac River Trail - Repair of washed out section of trail along river on SUNY Campus			
Project Location (describe, and attach a location map): SUNY Plattsburgh (location map attached)			
Brief Description of Proposed Action: The work generally includes excavation of approximately 260-lineal feet of existing erosion damaged sections of asphalt path and construction of a slightly realigned asphalt path to replace the damaged section of trail. Excavations will be backfilled with a general fill material and covered with approximately 4-inches of topsoil and seeded to establish a good stand of grass. Construction of the proposed section of trail will include stripping of topsoil, fine grading, placement of a 6-inch layer of subbase stone, placement of a 2-inch thick asphaltic concrete binder course and placement of a 1-1/2-inch thick asphaltic concrete top course. Following paving the trail shoulders and disturbed areas will be graded, covered with topsoil and seeded to establish a good stand of grass. The approximate location of the proposed work is shown on the attached figure.			
Name of Applicant or Sponsor: City of Plattsburgh		Telephone: 5185637730 E-Mail: kfarrington@cityofplattsburgh-ny.gov	
Address: Engineering & Planning Department, 41 City Hall Place, Plattsburgh, NY 12901			
City/PO: Plattsburgh, NY 12901		State: NY	Zip Code: 12901
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Modification of permanent easement requires approval from SUNY.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		_____ <1/2 acres	
b. Total acreage to be physically disturbed?		_____ <1/2 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ <1/2 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): college campus <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ Not applicable.	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ <u>Saranac River Recreation Trail is a public access bicycle and walking path along the Saranac River.</u>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	NO <input type="checkbox"/>	YES <input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Plattsburgh Common Council	June 19, 2014
Name of Lead Agency	Date
James E. Calnon	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT



SITE LOCATION MAP OF
SARANAC RIVER TRAIL
RIVERBANK EROSION

At a regular meeting of the Common Council of the City of Plattsburgh held on June 19, 2014, the following resolution was introduced:

By Councilor:

Seconded by Councilor:

WHEREAS, by Common Council Resolution dated June 18, 2009, the Mayor of the City of Plattsburgh was authorized to apply to the State of New York Office of General Services for the transfer and conveyance of an easement in and over certain lands of the State University of New York at Plattsburgh (hereinafter "SUNY") for the purposes of a Multi-Use Path Construction Project (hereinafter "Saranac River Trail"); and

WHEREAS, the easement was subsequently granted and the portion of the Saranac River Trail in and over certain lands of SUNY was constructed; and

WHEREAS, in the spring of 2014, a washout occurred on a portion of the Saranac River Trail in and over certain lands of SUNY in an area adjacent to the Saranac River; and

WHEREAS, the City of Plattsburgh and SUNY desire to re-route and re-construct this washed out portion of the Saranac River Trail in a route depicted in a sketch plan prepared by the City Engineer and SUNY; and

WHEREAS, the Common Council has determined this re-route to be an unlisted action pursuant to SEQRA and has reviewed the short form Environmental Assessment Form and has issued a negative declaration.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Common Council hereby authorizes the Mayor of the City of Plattsburgh to request an amendment of the existing easement agreement from the State of New York Office of General Services for the Saranac River Trail to allow for the re-route as depicted in the sketch plan referenced above; and

IT IS FURTHER RESOLVED, that the Common Council hereby authorizes the Mayor of the City of Plattsburgh to enter into an amendment of the existing easement agreement from the State of New York Office of General Services for the Saranac River Trail to allow for the re-route as depicted in the sketch plan referenced above; and

IT IS FURTHER RESOLVED, that the Common Council hereby authorizes the Mayor of the City of Plattsburgh and the City Engineer to apply for any necessary permits, and complete any associated grading or site work associated with this re-route of the Saranac River Trail.

ON ROLL CALL:

Certified True



Plattsburgh, New York

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held June 19th, 2014 the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on June 19th, 2014, and

WHEREAS, the Capital Expenditure Plan adopted January 10, 2008, includes a Public Service Buildings category, and

WHEREAS, the Engineering and Planning Department established a 2008 Champlain Valley Transportation Museum Project that was not included in the Capital Program adopted January 10, 2008, and

WHEREAS, the Engineering and Planning Department requested to amend the Capital Expenditure Plan adopted January 10, 2008, to include the appropriation of funds for the above mentioned project, and

WHEREAS, the cost of the 2008 Champlain Valley Transportation Museum Project has been estimated and is now being revised by the Engineering and Planning Department as follows:

	2008 Capital Plan	2008 Estimated Cost	2014 Revised Cost
Champlain Valley Transportation Museum Project	\$ -	\$1,000,000	\$1,100,000
Total	\$ -	\$1,000,000	\$1,000,000

Project Funding:

NY State DOT TEP Funds	\$ -	\$ 800,000	\$ 800,000
Champlain Valley Transportation Museum	-	200,000	250,000
NYS Empire State Development Grant	-	-	50,000
Total	\$ -	\$1,000,000	\$1,100,000

now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 19th day of June, 2014 as follows:

- 1) That, the amount of One Million One Hundred Thousand and 00/100 (\$1,100,000.00) Dollars be and it is hereby appropriated to the Capital Project **2008 Champlain Valley Transportation Museum Project (H3410.33)** for the revised cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, Eight Hundred Thousand and 00/100 (\$800,000.00) Dollars of such appropriation be provided by the New York State Department of Transportation TEP Funds as grant funding.
- 3) That, Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars of such appropriation be provided by the Champlain Valley Transportation Museum as local share funding.
- 4) That, Fifty Thousand and 00/100 (\$50,000.00) Dollars of such appropriation be provided by a grant from the New York State Empire State Development Agency.
- 5) That, when necessary, funds be advanced from the General Fund at current interest rates until reimbursement from New York State and the Champlain Valley Transportation Museum is received.
- 6) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

Revised:

6/9/2014

2008 CHAMPLAIN VALLEY TRANSPORTATION MUSEUM PROJECT

H3410.33

APPROPRIATIONS:

\$1,000,000.00 Approved at CCM held 3/20/08
 \$50,000.00 ESDC
 \$50,000.00 CVTM
 \$1,100,000.00

DOT-Feder: Museum:
 \$800,000 \$200,000

PO #	WHOM	AMOUNT	WHY
H3410.33-1	Press	x \$512.55 Add	
	Foit Albert Associates	x 168,500.00 Con.#2007-22, A/E	
	NYSDEC	x 100.00 Permit Fee 2010	
H3410.33-2	Empire State Development Corp.	x 513.43 Public hearing expenses	
	NYSDEC	x 100.00 Permit Fee 2011	
H3410.33-3	Foit Albert Associates	x 29,384.00 SA#1, Con.#2007-22	
	NYSDEC	x 100.00 Permit Fee 2012	
H3410.33-4	Atlantic Testing	x 2,937.00 Hazardous materials survey Bldg. 7	
	Atlantic Testing	x (791.50) not spent on #4	
	Atlantic Testing	x 3,392.00 Design Serv. Asbestos Lead Abatement	
		(66.00) not spent on #5	
	NYSDEC	100.00 Permit Fee 2013	
H3410.33-6	Tracey trombley	599,461.00 Con.#2014-14GC	
H3410.33-7	William J. Murray	107,000.00 Con.#2014-14E	
H3410.33-8	LH LaPlante	97,000.00 Con.#2014-14M	
H3410.33-9	LH LaPlante	90,000.00 Con.#2014-14P	
		\$1,098,242.48	

BAL: \$1,757.52

APPLICATION

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

ORGANIZATION/NAME: CHAMPLAIN VALLEY HORSE ASSOC.

ADDRESS: _____

DESCRIBE EVENT: 1st Annual Community Flea Market
(Expected # participants; if PARADE: route, # cars/floats)

To benefit Elmore SPCA'S Special Fund

DATE/DATES: Sat Oct. 18th

ALTERNATE/RAIN

DATES: None


(N/A For Street Solicitations)

BEGIN/END TIMES: 9am - 3pm

GENERAL LIABILITY INSURANCE MUST BE PROVIDED

(City of Plattsburgh **MUST** be named as additional insured)
(Insurance **MUST** cover vehicles if used)

SOLITICATIONS are at designated intersections only


Signature/Title

CVMHA
President

CONTACT:

PRINT -

Name

Address

Phone

=====

APPROVALS:

Insurance: (Y) (N)

Police Dept: (Y) (N)

Clerk: (Y) (N)

Init/Date _____



www.cvmhany.com

Saturday,

October 18th

9 a.m. – 3 p.m.

Plattsburgh location

TBA

Found in a "Barn"

1st Annual Community Flea Market

*To benefit Elmore
SPCA's Special Fund.*

Find unique treasures, antiques,
collectibles, flea market items, horse
and pet items, books, clothes,
garden, household items, arts and
crafts. *Something for EVERYONE!*



Elmore SPCA

*Musical entertainment!
Refreshments for sale.*

Want to rent a table? It is a tax deductible donation to Elmore!

Reserve your space by October 11th.

1st table: \$25.00; 2nd \$15.00; 3rd+ \$10.00

Contact *Phyllis Recor* to reserve or with questions: 518-593-8835 or recorb@westelcom.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/9/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Chauvin Agency, Inc
6064 Route 22 Suite 6

Plattsburgh NY 12901

INSURED
Champlain Valley Morgan Horse Assoc. c/o Judy
106 Rock Rd

Plattsburgh NY 12901

CONTACT NAME: Chauvin Agency

PHONE
(A/C No. Ext):

FAX
(A/C No.):

E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A Markel Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1441602542

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			8502AG356210-2	4/27/2014	4/27/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is listed as additional insured

CERTIFICATE HOLDER

City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gene Chauvin/GENE

Carlin, Beth

From: Beebie, Scott
Sent: Monday, June 16, 2014 9:25 AM
To: Carlin, Beth
Subject: FW: Plattsburgh High School's Fall Homecoming Parade

From: Susan LaPierre [<mailto:slapierre@plattscsd.org>]
Sent: Friday, June 13, 2014 11:27 PM
To: Beebie, Scott
Subject: Plattsburgh High School's Fall Homecoming Parade

Scott,

I am emailing you to let you know about this year's homecoming parade. I am emailing early to be sure things aren't forgotten over summer break and we are not in a last minute scramble. We are requesting a police escort for our homecoming parade. The 2014 Homecoming Parade is scheduled for Saturday, September 27th @1 pm. The parade will begin at 1 pm @ Stafford Middle School, continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive towards the cafeteria. Please let me know if there is someone else I need to contact. Thank you.



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: June 16, 2014
MEMO TO: Mayor Calnon
FROM: Richard Marks
RE: Police Department – Budget Adjustment

It is being requested from the Police Department to adjust amounts for the 2014 Budget as follows:

Increase Estimated Revenue: Police Fees	0-0001115-1520	\$20,000.00
Increase Appropriation: Overtime Pay	1-3120000-1200	\$13,674.00
Personnel Clothing/Equip	1-3120000-4360	\$ 6,326.00

This request provides an increase to 2014 police fee as estimated revenues and to budgeted appropriations for recovered police academy costs collected from the jurisdictions receiving the training. The corresponding increase to 2014 budgeted appropriations for police overtime payroll and personnel clothing and equipment will provide for the additional time required for training and for the clothing/equipment provided to the trainees. Attached are the cost details from the recoveries and the net amount of this adjustment increases the 2014 General Fund Budget for estimated revenues and appropriations by \$20,000.00, equally.

Thank you for your attention to this request.

Cc: Chief Racicot
Carole Garcia
Heather Silver



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager *WJT*

RE: Unpaid Final Bill Account Write-off

DATE: June 16, 2014

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from *January 1, 2013 to January 31, 2013*. The amount of the write-off will be \$5,120.20. The percentage of write-offs for this period is .24%.

Sales for this time period were \$2,145,553.19.

Payments on letters sent out on final accounts for this period were \$2,064.54.

This write-off of unpaid bills represents 32 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 6 customers
\$50.01 to \$100.00 – 6 customers
\$100.01 to \$150.00 – 4 customers
\$150.01 to \$200.00 – 7 customers
\$200.01 to \$300.00 – 5 customers
\$323.75 – 1 customer
\$347.93 – 1 customer
\$379.13 – 1 customer
\$433.04 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: June 17, 2014

MEMO TO: Mayor Calnon

FROM: Richard Marks

RE: City Clerk – Budget Adjustment

It is being requested from the City Clerk to adjust amounts for the 2014 Budget as follows:

Increase: Appropriated Fund Balance - River Walk Surplus	1-0599	\$2,400.00
Increase Appropriation: Parks & Beautification - River Walk	1-8510000-4353	\$2,400.00

This request provides for the increase in the 2014 appropriated General Fund Balance needed to cover unbudgeted appropriations for River Walk expenditures in the Parks & Beautification department. The 2014 budget will increase by \$2,400.00 in appropriations due to this change. The net surplus of contributed funds accumulated from River Walk contributions is currently \$27,860.75 and this funding resides in the General Fund unassigned fund balance due to a 2009 audit decision complied with to move that surplus of funds from Trust & Agency to the General Fund.

Thank you for your attention to this request.

Cc: Sylvia Parrotte
Carole Garcia



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

June 17, 2014

Mayor James Calnon
and
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"2014 City Street Paving,"
Contract #2014-23**

Dear Mayor Calnon & Councilors:

We received and opened bids on Tuesday, June 17, 2014, for Contract# 2014-23, "2014 City Street Paving." A bid tabulation is attached for reference.

I have reviewed the bids and find they conform to the specified requirements. Therefore, I recommend that a contract be awarded to **Northern Snow & Dirt, 24 Flaglar Drive, Plattsburgh, NY** for the unit prices quoted and estimated total cost as follows:

New Street (all):	\$ 9,289.00
Grace Avenue Extension(all):	\$ 9,910.00
Pinewood Drive (all):	\$ 23,580.00
Prospect Ave. (Broad- Cornelia):	\$ 24,896.00
White Street (all):	\$ 38,320.00
TOTAL:	\$ 105,995.00

Sufficient funding is available in Capital Project **H5110.44 "2014 Street Resurfacing"** Capital Project.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/dn
Attach.(1)

CC: City Clerk, City Chamberlain,
Mike Brodi, Supt. Public Works,
Dave Brown, Dave Lessor

CITY OF PLATTSBURGH

BID TITLE: 2014 City Street Paving Cont #2014-23 BID OPENING DATE: June 17, 2014 10:30

[illegible]

10:30
17/14

APPLICATION

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

****NOTE:** No application for a Street Solicitation will be entertained prior to 1 February. ******

ORGANIZATION/NAME: Club Cambréan

ADDRESS: 101 Broad St.

DESCRIBE EVENT: Street Jam, Rugar Street. from Intersection to Sibley Hall
(Expected # participants; if PARADE: route, # cars/floats)

there will be music, food along the street
and in the Amite Plaza

DATE/DATES: August 30th 2014

ALTERNATE/RAIN

DATES: _____ (N/A For Street Solicitations)

BEGIN/END TIMES: 2pm - 6pm

GENERAL LIABILITY INSURANCE MUST BE PROVIDED

(City of Plattsburgh **MUST** be named as additional insured)
(Insurance **MUST** cover vehicles if used)

SOLITICATIONS are at designated intersections only

Signature/Title

CONTACT:

PRINT -

Name

Address

Phone

=====

APPROVALS:

Insurance: (Y) (N)

Police Dept: (Y) (N)

Clerk: (Y) (N)

Init/Date _____

Alexa Norales Solórzano
anora001@plattsburgh.edu.
(347) 419-5513

will get
cert of ins



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

June 10, 2014

Mayor James Calnon and
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: ERIC BERTRAND

Dear Mayor Calnon and Councilors:

It is requested that authorization be given for Eric Bertrand, a Wastewater Treatment Plant Operator trainee, to attend certification classes to obtain his operations license. There are three separate classes that he needs to take to obtain a 2A certification. The total estimated cost for Eric to take the three classes is \$5,715.00. The itemized costs are detailed on the attached form.

With a 2A certification, Eric is still considered a trainee under Civil Service, but we will have more flexibility in how we can use Eric to staff the plant. To further Eric's certification to acquire a 3A certification, one more course is needed under Grade 3 Supervision, but he will not be eligible for a 3A certificate for another 4 years. To reduce the overall cost, we are evaluating other options, including in-house training for the class Eric needs for 3A certification.

It is respectfully requested that travel and training be authorized for Eric to attend Basic Operations, Activated Sludge and Basic Laboratory Procedures at SUNY Morrisville, NY, at an estimated cost of \$5,715.00. There are sufficient funds available in the WPCP budget under the training/education line item.

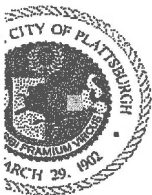
Should you have any further questions, please feel free to contact me.
Thank you.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Eric Bertrand w/attachment
Jon Ruff w/attachment
Files (2)



TRAVEL REQUEST AUTHORIZATION

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for:

Eric Bertrand

Employee Name(s)

Of Water Pollution Control Plant

Morrisville, New York

to travel to

Department

Location

For Basic Operations of Wastewater Treatment Plant, Basic Laboratory Procedures,

Activated Sludge Wastewater Treatment

9/7- 9/19, 2014

Conference/Seminar Name

9/21-9/25, 2014

On 10/19-10/24, 2014

about 184 hours

Date (include travel days)

Hours (include travel days)

PLEASE ATTACH PROGRAM AND OTHER LITERATURE, AND BACK UP FOR COSTS.

ESTIMATED COSTS:

Mileage/gas Total about 2,000 miles at 0.56 = \$1,120.00

Hotel \$ 1,400.00

Meals \$ 920.00

Registration \$ 2,075.00

Other \$ 200.00 (books)

PERSONNEL COST (REPLACEMENT , OVERTIME)

--

TOTAL \$ 5,715.00

Department budget code to be expended

5-8130-0000-4461

Date

5/28/14

Department Head

D. L. Hill

AUTHORIZATION:

Pursuant to the authority granted me under The City of Plattsburgh Common Council Resolution dated _____, I do hereby authorize the above travel as requested.

Date:

Councilor/Dept liaison

Mayor

te: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement expenses per CC resolution dated February 1989.

Campus Store
Morrisville State College
P.O. Box 901, Chenango Street
Morrisville, NY 13408
Phone: 315-684-6073 Fax: 315-684-6012

ETC/Wastewater Programs Textbook Order Form

Books requested:

- | | |
|--|--|
| <input type="checkbox"/> Basic Operations: # of copies _____ vol. I _____ vol. II
<i>Operation of Wastewater Treatment Plants</i>
\$65.50 each Volume I and \$65.50 each Volume II
(Both volumes required for course.) | <input type="checkbox"/> Grade 4 Management: # of copies _____
<i>Manage for Success</i>
\$65.50 |
| <input type="checkbox"/> Activated Sludge: # of copies _____
<i>Activated Sludge Evaluation and Control</i>
\$24.00 | <input type="checkbox"/> Basic Math: # of copies _____
<i>Basic Math Concepts for Wastewater</i>
\$75.95 |
| <input type="checkbox"/> Grade B or C: # of copies _____
<i>Small Water Systems Operations & Maintenance</i>
\$65.50 | <input type="checkbox"/> Applied Math Package: # of copies _____
<i>Applied Math for Wastewater Plant Operations</i>
\$104.95 |

Prices subject to change.

Shipping/Handling charge: \$14.00 for first book, \$2 for each additional book on same order
Orders may be placed via U.S. mail, phone, fax or online at <http://bookstore.morrisville.edu>

Order will be (choose one): picked up _____ shipped _____ shipping cost: _____

Address: _____

Attn: _____

Phone number, with area code: _____

Contact name: _____

Books are not included with ETC course fee.

Payment Information:

Purchase Order # _____ (Please provide copy of PO with order form)

Check # _____ (Make payable to "Campus Store" and send with order form)

Credit card #: _____ - _____ - _____ - _____ **Expiration date:** ____/____

Name on card: _____

ESTIMATE _ HOTEL AT \$70.00 / night - 20 nights = \$1,400.00

MEALS \$40.00 / day - 23 days = \$ 920.00

Miles - 5 ROUND trips (400 miles each r/t)

- [Home](#)
- [Courses](#)
- [Wastewater Treatment Registration](#)
- [Water Treatment Registration](#)
- [Contact](#)
- [Driving Directions](#)
- [Places to Stay](#)
- [Morrisville State College](#)

Register for Wastewater Treatment Courses

Use the Following Form to Register for Wastewater Treatment Courses

Personal Information

*First Name:

*Middle Initial:

*Last Name:

*Employer: Or note "Self Employed"

*DOB: Your date of birth (mm/dd/yyyy)

Home Address Information

*Street Address: Your street address (e.g. 123 Main Street)

*City:

*State (If U.S.):

*Zip/Postal Code:

Work Mailing Address Information

*Street Address: Your work address (e.g. 123 Main Street)

*City:

*State (If U.S.):

*Zip/Postal Code:

Contact Information

Email: Must be a valid email address

*Home Phone: In the format ###-###-####

*Work Phone: In the format ###-###-####

Fax: In the format ###-###-####

Courses

Check the appropriate date(s) for the course(s) you wish to attend.

Basic Operations of Wastewater Treatment Plants (\$975.00) [More Info](#)

Sep 8 - 19, 2014: ☒

Dec 1 - 12, 2014: ☐

Basic Laboratory Procedures (\$575.00) [More Info](#)

Oct 20 - 24, 2014: ☒

Activated Sludge Wastewater Treatment Process (\$525.00) [More Info](#)

Jun 23 - 26, 2014: ☐

Jul 21 - 24, 2014: ☒

Sep 22 - 25, 2014: ☒

June 5, 2014

Mayor James Calnon

And Members of Common Council

41 City Hall Place

Plattsburgh, NY 12901

Dear Mayor and Members of the Common Council:

I respectfully request that Evan Mc Donald be allowed to attend Western New York Water Operator School At Kenmore, N.Y From October 5, To October 17. The cost will not exceed \$ 3,313. This class is required to qualify for a Grade 2A Water Treatment Plant Operator certification.

Thank You for your consideration in this matter.

Sincerely,

Willard J Todd
Willard J Todd

Chief Plant Operator